

RE: JOB CLUB MEMBER ALERT----- Job Seeker Resources

DATE: May 8, 2009

The May 8th JOB CLUB MEMO provides following information:

1. County Executive Leggett invites job seekers to apply for Census Bureau positions.
 2. Websites for government job postings.
 3. May 28, 2009 Career Expo.
 - 4 to 8. Government and Nonprofit Agency jobs.
 9. FYI Corner—MontgomeryWorks Job Seeker Services.
-
1. County Executive Leggett encourages interested residents to apply for Census positions

Visit the Census Bureau website at <http://www.census.gov/rophi/www/employ.html>

Multiple positions are available with the U.S. Census Bureau in the Philadelphia Region which includes Maryland [Montgomery County], District of Columbia, New Jersey, and Pennsylvania.

Montgomery County Executive Isiah Leggett encourages residents to apply for local U.S. Census Bureau positions. In the May 4, 2009 Press Release Mr. Leggett invites all interested applicants to apply.

* “An accurate Census count will ensure that this County receives the federal funding that it is due, and it will give our residents the voice they deserve in Congress,” said Leggett. “Because it is so important that every resident be counted, we need to be sure that our local census office is fully staffed with well-qualified and hard-working people who are looking out for Montgomery County’s interests. I encourage anyone who may be considering working in the local census office to take the time to apply.”

County residents must submit a separate application for each position they are interested in. May 30 is the deadline for current vacancies and all applications must be submitted by mail (no faxes) to: Philadelphia Regional Census Center, Attn: Recruiting-LCO Management, 1234 Market Street, Suite 340, Philadelphia, PA 19107. For more information regarding the application process, call the Regional Census Center Recruiting Department at 1-866-564-5420.

2. DEPARTMENT OF LABOR JOB POSTINGS AVAILABLE AT TWO WEBSITES

Visit the DOL website at <http://www.dol.gov/dol/jobs.htm> <<http://www.dol.gov/dol/jobs.htm>> OR <http://www.usajobs.gov> <<http://www.usajobs.gov>> to review the job postings for term and permanent full-time positions advertised as "Recovery Jobs - Labor."

* With the Federal Stimulus Legislation, the Department of Labor [DOL] is approved to hire 500 additional term limited vacancies. Two hundred of the 500 jobs will be in the Washington, DC area. Positions will have a limited term for two years, but it is an excellent way to get your foot in the door. DOL will have direct hire authority for these positions.

3. SCIENCE, TECHNOLOGY, ENGINEERING AND MATHEMATICS [STEM] CAREER EXPO

PLACE: Marriott Wardman Park Hotel, 2660 Woodley Rd, NW, Hall C, Lincoln Room, Washington, DC

DATE: May 28, 2009 from 10 am to 4 pm. COST: Free

TO ATTEND YOU MUST PRE-REGISTER BY GOING TO WEBSITE AT
<http://www.eop.com/stemregistration.html>

STEM Diversity Career Expo: Meet face-to-face with recruiters from large companies and government agencies looking to recruit new diverse talent in the science, technology, engineering, and mathematics (STEM) fields, both entry-level and professional. Career Expo is geared to college students, recent college graduates, and professionals who are members of minority groups, women, and/or people with disabilities looking for opportunities in the STEM fields.

4. "COMMUNITY CONNECTOR" - Requisition # 3609. Salary: \$8.83 - \$11.11 / Hour.
Application Deadline: May 14, 2009

HOW TO APPLY: Visit county website to review detailed job description and submit application online. Only online job applications are accepted for the position.

http://careers.peopleclick.com/careerscp/client_mcgov/external/jobDetails.do?functionName=getJobDetail&jobPostId=4463&localeCode=en-us

Multiple part-time (less than 20hr/week) temporary position vacancies to be filled.

Employee will serve as "Community Connector" on a Customer Service Team at assigned Neighborhood Service Center. Employee will greet customers and provide assistance and information regarding Health & Human Services eligibility programs and community resources. Will be responsible for screening for Health and Human Services programs using Needs Questionnaire or related modules of the AIF system and make appropriate referrals. Employee will assist with completion of applications on the SAIL automated system, receive documents for the applications and make sure customers know what documents are needed for application process. Minimum Qualification Education: High School Diploma or GED.

5. SOCIAL WORKER I/II (CHILD WELFARE SERVICES) – Requisition # 3482. Salary: \$51,598.00 - \$85,463.00.

Application Deadline: Open Continuous

HOW TO APPLY: Visit county website to review detailed job description and submit application online. Only online job applications are accepted for the position.

http://careers.peopleclick.com/careerscp/client_mcgov/external/jobDetails.do?functionName=getJobDetail&jobPostId=4325&localeCode=en-us

This recruitment is for Social Worker I/II positions in Child Welfare Services (CWS) ONLY. Applications for these positions are accepted on a continuous basis.

Note: THIS RECRUITMENT IS FOR MULTIPLE POSITIONS. POSITIONS MAY BE FULL-TIME, MERIT, TEMPORARY, or GRANT-FUNDED. SOME POSITIONS ARE PERMANENT WITH BENEFITS. The term positions may be used to assist Child Welfare in providing uninterrupted services.

BILINGUAL APPLICANTS IN THE SPANISH/ENGLISH LANGUAGES ARE ENCOURAGED TO APPLY. Some positions may require multilingual skills. If a candidate is selected for a position that requires skills at the Basic level, he/she will be required to successfully pass an examination assessing oral communication, reading comprehension and interpreting skills. If the skills required are at the Advanced level, the candidate must also pass an examination requiring translating text from Spanish to English and vice versa.

Social Worker II Salary, Grade 23: \$51,598 - \$85,463. May be under filled at Social Worker I, (Grade 21, Salary: \$47,028 - \$77,756; or Public Administration Intern (Grade 16, Salary: \$42,752). If you are applying for the Public Administration Intern position, please apply to the Social Worker (PAI) Requisition #3480.

CWS provides a variety of supportive services to children and families to help children be safe and healthy within their own family. If protection is not possible in the child's own home, temporary placement in foster care, or permanent placement with relatives or with an adoptive family may be arranged.

6. LA CLINICA DEL PUEBLO SEEKS QUALIFIED INDIVIDUALS FOR SEVERAL POSITIONS

TO SEE DETAILED JOB DESCRIPTIONS and application instructions visit the agency website at <http://www.lcdp.org/template/page.cfm?id=75>

Job Postings Include:

- * Director of Finance - Bilingual preferred (Full-time)
<http://www.lcdp.org/detail/opportunity.cfm?opportunity_id=42&id=75>
- * Health Center Practice Manager - Bilingual (Full-time)
<http://www.lcdp.org/detail/opportunity.cfm?opportunity_id=43&id=75>
- * Chief Development Officer - Bilingual (Full-time)
<http://www.lcdp.org/detail/opportunity.cfm?opportunity_id=31&id=75>
- * Mental Health & Substance Abuse Department Director - Bilingual (Full-time)
<http://www.lcdp.org/detail/opportunity.cfm?opportunity_id=36&id=75>

* Executive Assistant

7. COMMUNITY OF HOPE SEEKS QUALIFIED INDIVIDUALS FOR SEVERAL POSITIONS

TO SEE DETAILED JOB DESCRIPTIONS and application instructions visit the agency website at <http://www.communityofhopedc.org/page.cfm?pageid=77>

Job Postings [As of April 30, 2009] Include:

Director of Housing and Family Services

<<http://www.communityofhopedc.org/page.cfm?pageID=131>>

On-Call Relief Resident Monitor <<http://www.communityofhopedc.org/page.cfm?pageID=108>>

Youth Advocate <<http://www.communityofhopedc.org/page.cfm?pageID=127>>

Relief Resident Monitor <<http://www.communityofhopedc.org/page.cfm?pageID=108>>

Youth Advocate <<http://www.communityofhopedc.org/page.cfm?pageID=127>>

Medical Director <<http://www.communityofhopedc.org/page.cfm?pageID=112>>

Part Time Registered Nurse <<http://www.communityofhopedc.org/page.cfm?pageID=114>>

Part Time Medical Receptionist and Security Clerk

<<http://www.communityofhopedc.org/page.cfm?pageID=113>>

Licensed Clinical Social Worker <<http://www.communityofhopedc.org/page.cfm?pageID=111>>

Medical Case Manager <<http://www.communityofhopedc.org/page.cfm?pageID=129>>

Part Time Dentist <<http://www.communityofhopedc.org/page.cfm?pageID=130>>

8. BILINGUAL REGISTERED NURSE [FULL-TIME]. Community Clinic, Inc. (CCI) – Family Planning Clinic –Greenbelt, MD

HOW TO APPLY: Contact Jamillia Williams at 240-499-2626 or jwilliams@cciweb.org to apply for the position.

Responsibilities: Will provide family planning service that include screening, testing, and counseling for sexually transmitted infections and contraception. All counseling will be done in a non-judgmental and non-threatening way, keeping in mind that patient participation is voluntary and therefore compliance with recommendations are also voluntary. The Registered Nurse will also function as the Assistant Manager of the Family Planning clinic.

Medical Services: Assist with exams and minor procedures for women and men. Assist with tracking and review lab results; notify patients in timely manner. Under supervising medical provider, treat minor gynecological and medical conditions; treat sexually transmitted infections in women and men. Counsel patients re: use, risks, benefits, and side effects of any medications prescribed; ensure a drug Information fact sheet is provided client. Provide contraceptive and other counseling in a non-judgmental and respectful manner. Assess patient need and risk concerning the different contraceptive options. Provide recommendations based on assessment. Perform laboratory procedures including urinalysis, wet mounts, etc. Counsel patients in areas of abnormal cytology, DES exposure, and involved contraceptive problems.

Required Knowledge, Experience or Licensure/Registration: RN Licensure in the state of Maryland; BLS Certification; Clinical experience preferred, preferably in family planning, women's health or an acute care setting; Experience working in a multi-cultural setting; Ability to organize, solve problems and multi task; Ability to work well in a high pressure atmosphere; Requires advanced ability to read, write, speak and understand English/Spanish; Ability to strongly embrace and personify the mission of The Title X grant; Expected to utilize spare time in work related activities which contribute to the needs of the Clinic.

FYI* Corner --- [*For Your Information]

MontgomeryWorks provides range of services for job seekers

Are you a job seeker looking for a first job or a new challenge? Are you an employer searching for qualified candidates representing different skill levels and experience?

MontgomeryWorks makes connections between job seekers and employers in Montgomery County. The innovative programs and services simplify the hiring process. Services include:

- ~ Job Readiness workshops and training
- ~ Employer recruitment services
- ~ Job fairs, including industry-specific events
- ~ Customized training programs
- ~ Programs for veterans, youth, and others
- ~ Access to the Maryland Workforce Exchange

Learn more about Montgomery Works job seeker services and the One Stop Career Center locations; visit the JOB SEEKER web page at <http://www.montgomeryworks.com/index.asp> for helpful job seeker assistance.

Join the JOB CLUB to receive weekly notices of information to help job seekers locate gainful employment. Send your name and email address to Joe Heiney-Gonzalez at joe.heiney-gonzalez@montgomerycountymd.gov to receive the free email JOB CLUB MEMO or call 240-777-5070.